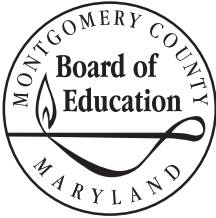# 2019–2020
MCPS ACRONYMS

acr- + -onym **Function:** *noun:* A word (as NATO or radar) formed from the initial letter or letters of each of the successive parts or major parts of a compound term; also, an abbreviation (e.g., FBI) formed from initial letters

Malcolm Baldrige
National Quality Award
2010 Award Recipient

Maryland's Largest School District
MONTGOMERY COUNTY PUBLIC SCHOOLS

2019–2020

MCPS ACRONYMS
and Initialisms

Montgomery County Public Schools

www.montgomeryschoolsmd.org

13th Edition

Maryland's Largest School District

MONTGOMERY COUNTY PUBLIC SCHOOLS
Expanding Opportunity and Unleashing Potential

Definitions

An abbreviation is any shortened form of a word. For example: etc. for etcetera, and Aug. for August. Acronyms and initialisms are types of abbreviations.

Acronyms are abbreviations that can be pronounced as words. For example: ACT-SO (Academic, Cultural, Technological, and Scientific Olympics), BRAC (Base Realignment and Closure), and COSA (Change of School Assignment).

Initialisms are abbreviations not pronounced as words. For example: MCPS (Montgomery County Public Schools), AYP (Adequate Yearly Progress), and SLMP (School Library Media Programs).

HOW TO USE MCPS ABBREVIATIONS IN YOUR DOCUMENT

- Spell out the name at first mention, with the abbreviation in parentheses (except in the subject line).

- Use the abbreviation at any further mention of the name in the document.

- Do not put a period after each letter in an abbreviation, except—
    - when you are referring to a person's academic credentials (Kara Smith, Ph.D.; Justin Cortez, Ed.D.; and Greta Banks, B.A.);

    - with abbreviations that end in a lowercase letter (p. [page], e.g., a.m., p.m., Dr., Ms., and Rev.); and

    - when you refer to the United States in a descriptive manner (U.S. schools, U.S. students).

See the MCPS Editorial Stylebook for more information on abbreviations.

To contribute to our list, please send your acronym to Donna Marks, communications specialist, EGPS Editorial Help Desk, at Donna_M_Marks@mcpsmd.org

A

AA	Administrative Assistant
	Appropriate Action
AAAS	American Association for the Advancement of Science
AASAAG	African American Student Achievement Action Group
AACC	Assessment and Accountability Comprehensive Center
AAHPERD	American Alliance for Health, Physical Education, Recreation, and Dance
AAP/CEC	African American Parents/ Community Education Consortium
AAS	Academic achievement specialist
AASAAG	African American Student Achievement Action Group
AASA	American Association of School Administrators
AASL	American Association of School Librarians
AASPA	American Association of School Personnel Administrators
AAUW	American Association of University Women
ABE	Adult Basic Education
ACA	American Counselors Association
ACB	American Council of the Blind
ACCESS	Assessing Comprehension and Communication in English State to State
ACCG	Advisory Committee on Counseling and Guidance
ACE	Adverse Childhood Experiences
ACEI	Association for Childhood Education International
ACES	Achieving Collegiate Excellence and Success
ACET	Alternative Certification for Effective Teaching
ACS	Access Control System
ACT-SO	Afro-Academic, Cultural, Technological, and Scientific Olympics
ACTFL	American Council on the Teaching of Foreign Languages
ACF	Administration for Children and Families
AD	Athletic director
ADA	*Americans with Disabilities Act of 1990*
ADD	Attention Deficit Disorder
ADHD	Attention Deficit Hyperactivity Disorder
ADR	Alternative Dispute Resolution
AECT	Association for Educational Communications and Technology
AED	Automated external defibrillator
AEI	Accelerated and Enriched Instruction
AEILC	Accelerated and Enriched Instruction Literacy Coach
AEIMCS	Accelerated and Enriched Instruction Mathematics Content Specialist
AEIST	Acceleration and Enriched Instruction Support Teacher
AEP	Alternative Education Program
AERA	American Educational Research Association
AFB	American Foundation for the Blind
AFEP	Achievement-focused Extracurricular Programming
AFT	American Federation of Teachers
AGB	Alternative Governance Board
AICE	Advanced International Certificate of Education
AIEP	American Indian Education Program
AIX	Advanced Interactive eXecutive (operating system)
ALA	American Library Association
ALO	Alternate Learning Objectives
ALOS	Alternative Learning Outcomes
ALT-MSA	Alternate Maryland School Assessment
AMO	Annual Measurable Objectives

AMPE	Art, Music, and Physical Education
AOF	Academy of Finance
AOIT	Academy of Information Technology
AP	Advanced Placement
	Assistant Principal
APA	Asian Pacific American
APASAAG	Asian Pacific American Student Achievement Action Group
APC	Advanced Professional Certificate
APE	Adapted Physical Education
APEX	Advanced Placement Experience (program at Walter Johnson HS)
APP	Alternative Placement Program
AP-PR	Assessment Program in Primary Reading
APQC	American Productivity and Quality Center
APR	Annual performance report
APS	Adult Protective Services
ARRA	*American Recovery and Reinvestment Act of 2009*
AR	Administrative review
A&S	Administrative and supervisory
A&S PGS	Administrative and Supervisory Professional Growth System
ASA	Assistant school administrator
ASBO	Association of School Business Officials
ASC	Achievement Steering Committee
ASCA	American School Counselor Association
ASCD	Association for Supervision and Curriculum Development
ASD	Autism spectrum disorder
ASHA	American Speech-Language-Hearing Association
ASL	American Sign Language
ASM	Administrative services manager
ASVAB	Armed Services Vocational Aptitude Battery

AT	Assistive technology
ATF	(Montgomery County Students) Automotive Trades Foundation
ATM	Automated teller machine
ATS	Applicant Tracking System
AVA	American Vocational Association
AVID	Advancement Via Individual Determination
AYP	Adequate Yearly Progress

B

BAT	Bilingual Assessment Team
BCR	Brief Constructed Response
BELL	Building Educated Leaders for Life
BESC	Bilingual Education Service Center
BIP	Behavioral Intervention Plan
BIT	Board of Investment Trustees
BMP	Building Maintenance Plan
BMPI	Building Modifications and Program Improvements
BOAST	Building Opportunities for All Students and Teachers
BOD	Board of directors
BOE	Board of Education (Board)
BOND	Building Our Network of Diversity
BOSS	Brotherhood of Super Stars
BRAC	Base Realignment and Closure
BRFA	*Budget Reconciliation and Financing Act of 2002*
BROTHERS	Blacks Reaching Out To Help Each Reach Success (at Albert Einstein and Gaithersburg high schools)
BRP	Business Resumption Plan
BSAM	Building service assistant manager
BSM	Building service manager
BST	Behavioral support teacher
BTE	*Bridge to Excellence in Public Schools Act of 2002 (Thornton Act)*

C

CAA Curriculum Advisory Assembly

CAB Cluster Advisory Board

CAC Curriculum Advisory Committee

CAD Computer-aided design

Computer-aided drafting

CAFR Comprehensive Annual Financial Report

CARS Cross-Agency Resource Sharing (committee)

CAPP Collaborative Autism Preschool Program

CAI Curriculum, Assessment, and Instruction

CAL Center for Applied Linguistics

CAP Collaborative Action Process and Communication Arts Program (DCC program at Montgomery Blair HS)

CAPPIES Critics and Awards Program for High School Theater and Journalism

CARECEN Central American Resource Center

CARTS Computer-assisted Routing Transportation System

CAS Core academic subjects

CASE Coalition for Alternatives in Special Education

Council for Advancement and Support of Education

CAT Community Action Team

CBD Commerce Business Daily

CBE Council for Basic Education

CBI Community-based instruction

CBMI Comprehensive Behavior Management Intervention

CBO Community-based organization

CCAPS Concerned Citizens for the Arts in Public Schools

CCIC College career information coordinator

CCR College and career ready

CCRCCA *College and Career Readiness and College Completion Act of 2013*

CCRD College/Career Research and Development

CCSS Common Core State Standards

CCSSO Council of Chief State School Officers

CDC Centers for Disease Control and Prevention

CEASOM Council of Educational, Administrative, and Supervisory Organizations of Maryland

CEC Council for Exceptional Children

CEEB College Entrance Examination Board

CEEM Council of Economic Education in Maryland

CEIS Coordinated Early Interviewing Services

CES Centers for Enriched Studies

CESC Carver Educational Services Center

CEU Continuing Education Unit (credit)

CFDA Catalog of Federal Domestic Assistance

CFO Chief financial officer

CFR Code of Federal Regulations

CFW Commission for Women (Montgomery County Government)

CGCP Comprehensive Guidance Counseling Program, K–12

CHADD Children and Adults with Attention Deficit/ Hyperactivity Disorders

CHE Comprehensive Health Education

CIA Curriculum, Instruction, Assessment

CIEP Central Individualized Education Program

CIF Centralized Investment Fund

CIP Classification of Instructional Programs

CIPA *Children's Internet Protection Act*

CIRF	Conflict Intervention, Resolution, and Follow-up
CIS	Cafeteria Information System
CISM	Critical Incident Stress Management
CISMC	Communities in Schools of Montgomery County, Inc.
CITE	Creative Initiatives in Teacher Education
CL	College level
CLASS	Classroom Assessment Scoring System
CLEP	College-level Examination Program
CLM	College-level Math (ACCUPLACER)
CLPP	Career Lattice Project Panel
CLS	Classroom learning system
CMCC	Collaborative Management Coordinating Committee
CMMS	Computerized maintenance management system
COB	Close of Business
	Council Office Building
COLA	Cost-of-Living Adjustment
COMAR	Code of Maryland Regulations
CompTIA	Computing Technology Industry Association
CONUS	Continental United States
COO	Chief operating officer
COSA	Change of School Assignment
CPD	Continuing professional development
CPF	Central Production Facility
CP	Consulting principal
CPI	Cumulative Promotion Index
	Crisis Prevention Intervention
CPP	Career Pathways Program
	Career and Postsecondary Partnerships
CPS	Collaborative Problem Solving
	Child Protective Services
CPU	Central Placement Unit

CREA	Career Readiness Education Academy
CREATE	Center for Research on Educational Accountability and Teacher Evaluation
CRI	Criterion referenced inventory
CS	Computer Science
	Content Specialist
CSAAC	Community Services for Autistic Adults and Children
CSE	Common Sense Education
CSIT	Choice Study Implementation Team
CSMP	Comprehensive School Mathematics Program
	Central Services Meeting with Principals
CSPA	Columbia Scholastic Press Association
CSS	College Scholarship Service
CSST	Coordinated Student Services Teams
CST	Center for Skillful Teaching
CT	Consulting teacher
CTE	Career and Technology Education
CTF	(Montgomery County Students) Construction Trades Foundation
CTI	Center for Technology Innovation
CTL	Councils on Teaching and Learning
CTO	Chief technology officer
CTY	Center for Talented Youth (Johns Hopkins)
CUPF	Community Use of Public Facilities
CWE	Cooperative work experience
CWS	Child Welfare Services

D

DBFIS	Division of Business, Fiscal, and Information Systems
DBIS	Department of Business Information Systems

DCC Downcounty Consortium

DCCAPS Division of Consortia Choice and Application Program Services

DCCE Department of Certification and Continuing Education

DCI Department of Compliance and Investigations

DCP Division of Capital Planning

DEA Drug Enforcement Administration

DECA Distributive Education Clubs of America

DECDP Department of Elementary Curriculum and Districtwide Programs

DESC Developmental Evaluation Services for Children

DFM Department of Facilities Management

DFNS Division of Food and Nutrition Services

DHHS Department of Health and Human Services (Montgomery County)

D/HOH Deaf/Hard of hearing

DIBELS Dynamic Indicators of Basic Early Literacy Skills

DIME Dual Independent Map Encoding File

DIO Department of Infrastructure and Operations

DJJ Department of Juvenile Justice

DJS Department of Juvenile Services

DMM Department of Materials Management

DNU Do Not Use

DOC Department of Communications

Division of Construction

Division of Controller

DOE Department of Education

DOI Documentation of Intervention

DOM Division of Maintenance

DOT Department of Transportation

DPGS Department of Professional Growth Systems

DPPAS Division of Pupil Personnel and Attendance Services

DPS Division of Psychological Services

DPT Diphtheria/pertussis/tetanus

DRC Dispute Resolution Conference

DRP Disaster Recovery Process

Dispute Resolution Program

DRS Department of Recruitment and Staffing

DRSAU Disciplinary Review and School Assignment Unit

DSCDP Department of Secondary Curriculum and Districtwide Programs

DSES Department of Special Education Services

DSFSS Division of Student, Family, and School Services

DSMV Diagnostic and Statistical Manual of Mental Disorders

DSPO Division of School Plant Operations

DSSS Department of School Safety and Security

DTECPS Division of Title I and Early Childhood Programs and Services

DSPRM Department of Strategic Planning and Resource Management

E

EAF Entrepreneurial Activities Fund

EAP Employee Assistance Program

EBAC ESOL Bilingual Advisory Committee

EBB Excel Beyond the Bell

EBP Employee Benefit Plan

EBRW Evidence-based Reading and Writing

ECA Extracurricular activity

ECAP Early Childhood Assessment Program

ECCFT	Early Childhood Cross-functional Team	**ELP**	English language proficiency
ECE	Early Childhood Education	**ELPA**	English language proficiency assessments
ECOR	Early Childhood Observation Record	**ELT**	Executive Leadership Team
ECPD	Equitable Classroom Practices Document	**EMAT**	Elementary Mathematics Assessment Tasks
ECR	Extended Constructed Response	**EMT**	Educational Management Team
ECS	Education Commission of the States	**EOB**	Executive office building
ED	Emotional Disabilities	**EOL**	Evidence of Learning
	(U.S.) Department of Education	**EOS**	Equal Opportunity Schools
EDGAR	Education Department General Administrative Regulations	**EOY**	End of Year
EEEP	Extended Elementary Education Program	**EPA**	Environmental Protection Agency
EEK	Early Entrance to Kindergarten	**EPAT**	Elementary Principals Action Team
EEO	Equal Employment Opportunity	**EPIC**	Evaluation Procedures Imprinted on Computer
EEOC	Equal Employment Opportunity Commission	**EPP**	Enhanced Program Proposal
EEP	Educational Empowerment Program (run by the Housing Opportunities Commission)	**EQ**	Essential Questions
		ERB	Expulsion Review Board
EFR	Elected Facility Representative	**ERIC**	Educational Resources Information Center
EGPS	Editorial, Graphics & Publishing Services	**ERP**	Enterprise Resource Planning
EIC	Elementary Integrated Curriculum	**ERSC**	Employee and Retiree Service Center
EIIP	Early Identification and Intervention Program	**ERT**	Emergency Response Team
EIU	Equity Initiatives Unit	**ES**	Elementary school
EL	English learners	**E&S**	Evaluation and Selection
ELA	Early Learning Assessment	**ESEA**	*Elementary and Secondary Education Act of 1965*
ELC	Enriched Literacy Curriculum	**ESFCU**	Educational Systems Federal Credit Union
ELCP	Educational Leadership Certificate Program	**ESIP**	Elementary Science Integration Project
ELD	English language development		Equitable Services Implementation Plan
ELI	Educational Leadership Institute	**ESIT**	Enhanced School Improvement Team
ELL	English language learners	**ESL**	English as a second language
ELO	Extended Learning Opportunities	**ESLP**	Elementary Science Leadership Program
ELO SAIL	Extended Learning Opportunities—Summer Adventures in Learning	**ESMP**	Elementary School Mathematics Project
		ESOL	English for Speakers of Other Languages
		ESR	Elected support representative

ESS	Extended summer schedule
ESSA	*Every Student Succeeds Act of 2015*
ESY	Extended school year
ETAC	ESOL Testing and Accountability Center
ETI	Experienced Teacher Institute
E-TIPS	Educators Using Technology to Improve the Performance of Students
ETM	Education That is Multicultural
ETS	Educational Testing Service
EU	Enduring Understandings
EWI	Early Warning Indicators
EXCEL	Extended Careers Experience and Learning

F

FACS	Family and Consumer Sciences
	Family and Consumer Services
FACT	Facilities Assessment and Criteria Testing
FAESD	*Fitness and Athletics Equity for Students with Disabilities Act*
FAFSA	Free Application for Federal Student Aid
FAPE	Free Appropriate Public Education
FAQ	Frequently asked questions
FARMS	Free and Reduced-price Meals System
FASTT	Fluency and Automaticity through Systematic Teaching and Technology
FAW	Future Administrators Workshop
FBA	Functional Behavioral Assessment
FBLA	Future Business Leaders of America
FCCLA	Family, Career and Community Leaders of America (formerly Future Homemakers of America)
FCPAC	Family and Community Partnerships Advisory Council

FCU	Federal Credit Union
FCWG	Faith Community Working Group
FERPA	*Family Educational Rights and Privacy Act*
FFA	Future Farmers of America
FFVP	Fresh Fruit and Vegetable Program
FIS	Financial Information System
FL	Facilitative leadership
FLES	Foreign Language in Elementary Schools
FLS	Fundamental life skills
FLSA	*Fair Labor Standards Act*
FMCLB	Family Medical Crisis Leave Bank
FMLA	*Family and Medical Leave Act*
FMS	Financial management system
FOIA	*Freedom of Information Act*
FOT	Foundations of Technology
FPA	Family Partnership Agreement (Head Start)
FREED	Family Resource for Education on Eating Disorders
FRS	Functional Remediation System
FS	Financial specialist
FSA	Flexible spending account
FTA	Future Teachers of America
FTE	Full-time equivalent
FY	Fiscal year

G

GAC	Guidance Advisory Committee
GAFE	Google Apps for Education
GASB	Government Accounting Standards Board
GBTLA	The George B. Thomas, Sr. Learning Academy
GCEI	Geographic Cost of Education Index
GED	General Equivalency Diploma or General Educational Development (test)

GESA	Generating Expectations for Student Achievement
GESP	Global Ecology Studies Program (at Poolesville HS)
GFOA	Government Finance Officers Association
GO	General Obligation
GORT	Gray Oral Reading Test
GPA	Grade Point Average
GT	Gifted and Talented
GT/LD	Gifted and Talented/Learning Disabled
GWU	The George Washington University

H

HAPIT	Honors/Advanced Placement Identification Tool
HAZMAT	Hazardous Materials (Response Team)
HBCU	Historically Black Colleges and Universities
HEA	Hispanic Employees Association (of MCPS)
HELP	Help Elementaries Lead Prevention
	Honors Executive Leadership Program
HHL	Homework Hotline Live!
HHMI	Howard Hughes Medical Institute
HHPC	Healthy High Performance Cleaning
HHS	Health and Human Services
HIAT	High Incidence Accessible Technology
HIF	Health Inventory Form
HLA	Higher-level Assignment
HLS	Home Language Survey
HMO	Health Maintenance Organization
HN	Handle and Notify
HOC	Housing Opportunities Commission

HOPE	Hispanic Organization of Parents and Educators, Inc.
HOUSSE	High Objective Uniform State Standard of Evaluation
HQ	Highly qualified
HRC	Human Relations Commission (of the Montgomery County Government)
HRIS	Human Resources Information System (SUN)
HRO	Human Resources Online
HS	Head Start
	High School
HSA	High School Assessment
HSM	Home School Model
HSMP	High School Mathematics Project
HS+	High School Plus
HSTAR	Homeless Student Transportation Action Request
HVAC	Heating, ventilation, and air conditioning

I

IAC	Interagency Committee on Public School Construction
	Induction Advisory Committee
IAE	International Admissions and Enrollment
IAES	Interim Alternative Educational Setting
IAF	Independent Activity Fund
IAJE	International Association of Jazz Educators
IAQ	Indoor Air Quality
IAR	International Applicant Records
IB	International Baccalaureate
IBMYP	IB Middle Years Programme
IC	Instruction Center (on *myMCPS*)
ICATS	Instructional Computers And Technical Services
ICB	Interagency Coordinating Board (for community use of public facilities)

ICB/CUPF	Interagency Coordinating Board/Community Use of Public Facilities (Montgomery County Government)
ICE	International Certificate of Education
ICS	Incident Command System
ICT	Instructional Core Team
IDEA	*Individuals with Disabilities Education Act*
IEL	Institute of Educational Leadership
IEP	Individualized Education Program
IFSP	Individualized Family Service Plan
IGCS	Institute for Global and Cultural Studies (at Wheaton HS)
IGOE	Inputs, guides, outputs, and enablers
IHE	Institution of higher education
IIRF	(International Admissions) Intake and Referral Form
IIS	Interim Instructional Services (homeschooling)
ILT	Instructional Leadership Team
IM	Investigations into Mathematics
IMAP	Independence Mastery Assessment Program
IMS	Instructional Management System
	Information Management System
INTERACT	Interdisciplinary Augmentative Communication Team
IPD	Instruction and professional development
IPM	Instructional Planning Model
IPR	Instructional program reviews
IPT	IDEA Proficiency Test
IRA	Instructionally related activity
	Independent reading activity
IRO	International Reading Organization
IRS	Internal Revenue Service

IRT	Interdisciplinary resource teacher
ISCT	Instructional Support Coordination Team
ISEF	International Science and Engineering Fair
ISLLC	Interstate School Leaders Licensure Consortium
ISO	in search of
IST	Instructional support teacher
ISTE	International Society for Technology in Education
ITEA	International Technology Education Association
ITF	(Montgomery County students) Information Technology Foundation
ITPS	Integrated Test Processing System
ITSS	Information technology systems specialist

J

JEBC	Joint Employee Benefit Committee
JETS	Junior Engineering and Technical Society
JLMCC	Joint Labor/Management Collaboration Committee
JROTC	Junior Reserve Officers Training Corps
JSA	Juvenile Services Administration
JTPA	*Job Training Partnership Act*
JV	Junior Varsity

K

KEA	Kindergarten Entry Assessment
KEPRO	Keystone Peer Review Organization
KFA	Kids First Alliance
KIPP	Knowledge is Power Program
KRA	Kindergarten Readiness Assessment

L

LAD	Learning and Academic Disabilities
LAFF	Local Application for Federal Funds
LAN	Local area network
LAS (Links)	Language Assessment System
LASU	Language Assistance Services Unit
LCC	Local Coordinating Council
LD	Learning disabled
LDAC	Leadership Development Advisory Committee
LDAMC	Learning Disabilities Association of Montgomery County
LDP	Leadership Development Program
LDS	Longitudinal Data System
LDU	Leadership development unit
LEA	Local education agency
LEAAP	League of Educators for Asian American Progress
LEED	Leadership in Energy and Environmental Design
LES	Lockdown–Evacuate–Shelter
LEP	Limited English proficient
LETRS	Language Essentials for Teachers of Reading and Spelling
LFI	Learning for Independence
LGBTQ	Lesbian, gay, bisexual, transgender, queer and questioning
LICC	Local Interagency Coordinating Council
LMC	Labor/Management Committee
LMCAPS	Library Media Center Automated Processing Services
LMCC	Labor Management Collaboration Council
LOAD	Legal Oversight and Decision (team)
LOI	Levels of implementation

LRE	Least-restrictive environment
LRH	Learning resource hub
LSAAG	Latino Student Achievement Action Group
LSP	Local school program
LSST	Local School Support Team
LTI	Leadership Training Institute (at Kennedy HS)
LTS	Long-term substitute
LTL	Linkages to Learning
LULAC	League of United Latin American Citizens
LSWC	Local School Wellness Council

M

M-Stat	MCPS Process to monitor key data points, hold schools and central office accountable together for results, share and recognize best practices
MAA	Mathematical Association of America
MABE	Maryland Association of Boards of Education
MAC	Medical Advisory Committee (of the Board of Education)
MACO	Maryland Association of Counties
MACP	Maryland Assessment Center Program
MADD	Mothers Against Drunk Driving
MAEA	Maryland Art Education Association
MAEOE	Maryland Association of Environmental and Outdoor Education
MAEUC	Maryland Association for Educational Uses of Computers
MAFSA	Metropolitan Association of Foreign Student Advisors
MAG	Management Action Group
	Maryland Assessment Group
MAHPERD	Maryland Association for Health, Physical Education, Recreation, and Dance

MAP-M	Measures of Academic Progress—Mathematics
MAP-P	Measures of Academic Progress—Primary Grades
MAP-R	Measures of Academic Progress—Reading
MAS	Maryland Adolescent Survey
MASC	Maryland Association of Student Councils (state level of SGA)
MASCD	Maryland Association for Supervision and Curriculum Development
MBDA	Maryland Band Directors Association
MBE	Minority Business Enterprise
MC	Montgomery County
	Montgomery College
MCAAP	Montgomery County Association of Administrators and Principals (formerly MCAASP)
MCABSE	Montgomery County Alliance of Black School Educators
MCAEA	Montgomery County Art Education Association
MCAEL	Montgomery Coalition for Adult English Literacy
MCAHIC	Montgomery County Association for Hearing Impaired Children
MCAP	Montgomery County Assessment Program
MCBETA	Montgomery County Business Education Teachers Association
MCBOA	Montgomery County Business and Operations Administrators
MCBRE	Montgomery County Business Roundtable for Education
MCC	Mathematics content coaches
MCCB	Montgomery County Collaboration Board
MCCCEC	Montgomery County Chapter of the Council for Exceptional Children
MCCF	Montgomery County Civic Federation
	Montgomery County Correctional Facility

MCCIRA	Montgomery County Council of the International Reading Association
MCCL	Montgomery County Consejo Latino, Inc.
MCCPTA	Montgomery County Council of Parent Teacher Associations
MCCRS	Maryland College and Career-Ready Standards
MCEA	Montgomery County Education Association
MCECAC	Montgomery County Early Childhood Advisory Council
MCEMSA	Montgomery County Educational Media Specialists Association
MCFL	Maryland Coalition for Financial Literacy
MCFT	Montgomery County Federation of Teachers
MCG	Montgomery County Government
MCGATE	Maryland Coalition for Gifted and Talented Education
MCIE	Maryland Coalition for Inclusive Education
MCITP	Montgomery County Infants and Toddlers Program
MCJC	Montgomery County Juvenile Court
	Montgomery County Junior Councils
MCMTA	Montgomery County Mathematics Teachers Association
MCPD	Montgomery County Police Department
MCPEC	Montgomery County Public Employees Council
MCPPWA	Montgomery County Pupil Personnel Workers Association
MCPS	Montgomery County Public Schools
MCPS AP-PR	Montgomery County Public Schools Assessment Program-Primary Reading
MCPSER/ PS	Montgomery County Public Schools Employees Retirement/ Pension Systems

MCPSPA	Montgomery County Public Schools Psychologists Association	**MFD**	Minority/Female/Disabled (person-owned businesses)
MCPSTV	Montgomery County Public Schools Television	**MFP**	Management and fiscal policy
MCPSSAA	Montgomery County Public Secondary Schools Athletic Association	**MFT**	Maryland Functional Tests
		MHAMD	Mental Health Association of Maryland
MCR	Montgomery County Region (Maryland Association of Student Councils)	**MHT**	Maryland Historical Trust
		MIBR	Maryland Institute for Better Reading
MCRD	Montgomery County Recreation Department	**MICA**	Maryland Institute College of Art
MCRTA	Montgomery County Retired Teachers Association	**MICCA**	Maryland Instructional Computer Coordinators' Association
MCSCTF	Montgomery County Students Construction Trades Foundation	**MIRL**	Monitoring Instructional Reading Levels
		MIRN	Maryland Instructional Resources Network
MCSIP	Montgomery County Self-Insurance Program	**MISA**	Maryland Integrated Science Assessment
MCSPA	Montgomery County School Psychologists' Association	**MIT**	Math Implementation Team
MDH	Maryland Department of Health	**MLC**	Modern Learning Center
			Maryland Library Consortium
MDOT	Maryland Department of Transportation	**MLM**	Mid-level Management
MEC	Maryland Education Coalition	**MMAP**	Monitoring Minority Achievement and Participation
	Montgomery Education Connection	**MMEA**	Maryland Music Education Association
	Minimum English Competency	**MMFA**	Maryland Meals For Achievement
MEDIA COM	Multimedia and Telecommunications Academy (Kennedy HS)	**MMS**	Materials Management System
		MMSR	Maryland Model for School Readiness
MEMO	Maryland Educational Media Organization	**M-NCPPC**	Maryland-National Capital Park and Planning Commission
MENC	Music Educators National Conference	**MOA**	Memorandum of Agreement
MEPN	Maryland Equity Programs Network	**Mod-HSA**	Modified High School Assessment
MEQ	Master's Equivalency	**Mod-MSA**	Modified Maryland School Assessment
MESA	Mathematics, Engineering, and Science Achievement (Maryland)	**MODA**	Maryland Orchestra Directors Association
		MOE	Maintenance of Effort
METC	Modern Educational Technology Center, Inc.	**MOIEP**	Maryland Online Individualized Education Program
METS	Multidisciplinary Educational Training and Support	**MOOC**	Massive Open Online Courses
		MOSCK	Maryland Observational Screening Checklist for Kindergarten

MOU	Memorandum of Understanding
MOVE	Mobility Opportunities Via Education
MPA	Marking period average
MPDS	Maryland Professional Development Standards
MPIA	*Maryland Public Information Act*
MPSSAA	Maryland Public Secondary Schools Athletic Association
MRB	Management Review Board (for Computer Technology)
MRSA	Methicillin–Resistant Staph Aureus
MRTA	Maryland Retired Teachers Association
MS	Middle school
MSA	Maryland School Assessment
MSAC	Maryland State Arts Council
MSAP	Maryland Student Assistance Program
MSB	Maryland School for the Blind
MSCA	Maryland School Counselor Association
MSD	Maryland School for the Deaf
MSDE	Maryland State Department of Education
MSI	Montgomery SUCCESS, Inc.
MSIA	Middle School Instruction and Achievement
MSMC	Middle School Magnet Consortium
MSMP	Middle School Mathematics Program
MSOIEP	Maryland State Online Individualized Education Program
MSPA	Maryland Scholastic Press Association
MSPDI	Middle School Professional Development Institute
MSPRP	Maryland School Performance Recognition Program
MSRS	Maryland State Retirement System
MSS	Mainframe Security System
MSSA	Maryland State Alternative Assessment

MSSEI	Middle School Special Education Institute
MSSHC	Maryland State School Health Council
MST	Media services technician
MSTA	Maryland State Teachers Association
MTLSS	Maryland Technology Literacy Standards for Students
MTPDS	Maryland Teacher Professional Development Standards
MTTS	Maryland Teacher Technology Standards
MVLO	Maryland Virtual Learning Opportunities
MYP	Middle Years Programme

N

NAACP	National Association for the Advancement of Colored People
NAAPAE	National Association for Asian and Pacific American Education
NABSE	National Alliance of Black School Educators
NACAC	National Association for College Admission Counseling
NAD	National Association of the Deaf
NAEA	National Art Education Association
NAEP	National Assessment of Educational Progress
NAESP	National Association of Elementary School Principals
NAFEO	National Association For Equal Opportunity (in Higher Education)
NAF	National Academy Foundation
NAFSA	National Association of Foreign Student Achievers
NAGC	National Association for the Gifted Coalition
NALS	National Adult Literacy Survey
NAPE	National Association for Primary Education
NASA	National Aeronautics and Space Administration

NASP	National Association of School Psychologists
NASSP	National Association of Secondary School Principals
NASTID	National Association of State Title I Directors
NAVAE	National Association for Vietnamese American Education
NBA	National Braille Association
NBCT	National Board-Certified Teacher
NBPTS	National Board for Professional Teaching Standards
NCAA	National Collegiate Athletic Association
NCATE	National Council for Accreditation of Teacher Education
NCE	Normal Curve Equivalent
NCES	National Center for Education Statistics
NCLB	*No Child Left Behind Act of 2001*
NCLR	National Council of La Raza
NCME	National Council on Measurement in Education
NCSEA	National Council of State Education Associations
NCSM	National Council of Supervisors of Mathematics
NCTE	National Council of Teachers of English
NCTM	National Council of Teachers of Mathematics
NCUEA	National Council of Urban Education Associations
NCUST	National Center for Urban School Transformation
NEA	National Education Association
NEA-R	National Education Association-Retired
NEC	Northeast Consortium
NEC/DCC	Northeast/Downcounty Consortia
NEO	New Educator Orientation
NEH	National Endowment for the Humanities

NETS*A	National Educational Technology Standards for Administrators
NFB	National Federation of the Blind
NFHS	National Federation of State High School Associations
NFIE	National Foundation for the Improvement of Education
NFUSSD	National Federation of Urban-Suburban School Districts
NGO	Nongovernmental organization
NGSS	Next Generation Science Standards
NIH	National Institutes of Health
NIMH	National Institute of Mental Health
NIMS	National Incident Management System
NIST	National Institute of Standards and Technology
NJROTC	Naval Junior Reserve Officer Training Corps
NMSA	National Middle School Association
NOAA	National Oceanic and Atmospheric Administration
NP	National percentile
NPP	Nonpublic Placement
NSBA	National School Boards Association
NSDC	National Staff Development Council
NSF	National Science Foundation
NSL	National, State, and Local (refers to National/State/Local Government exam)
NSPA	National Student Press Association
NSPRA	National School Public Relations Association
NSTA	National Science Teachers Association
NTE	National Teachers Examination
NTI	New Teacher Induction
NTTI	National Teacher Training Institute
NWEA	Northwest Evaluation Association

O

OARS	Online Achievement and Reporting System
OASDI	Old Age, Survivors, and Disability Insurance Program
OASIS	Online Administrative Student Information System
	Older Adult Service and Information System
OAT	Observing and Analyzing Teaching
OCA	Organization of Chinese Americans
	Our Call to Action
OCAO	Office of the Chief Academic Officer
OCFO	Office of the Chief Financial Officer
OCIP	Office of Curriculum and Instructional Programs
OCOO	Office of the Chief Operating Officer
OCR	Office for Civil Rights
OCTO	Office of the Chief Technology Officer
OEA	Outdoor Education Association
OECD	Organisation for Economic Co-operation and Development
OEELR	Office of Employee Engagement and Labor Relations
OEEP	Outdoor Environmental Education Programs
OEM	Original equipment manufacturer
OGC	Office of the General Counsel
OHRD	Office of Human Resources and Development
OIG	Office of the Inspector General
OJT	On-the-job training
OLC	Online Learning Community
OLO	Office of Legislative Oversight
OM	Odyssey of the Mind
OMS	Occupational Medical Section

OPDSS	Office of Professional Development and School Support
OPEB	Other Post-employment Benefits
OPTG	Online Pathway to Graduation
OSA	Office of Shared Accountability
OSE	Office of Special Education
OSET	On-site Emergency Team
OSFSE	Office of Student and Family Support and Engagement
OSHA	Occupational Safety and Health Administration
OSP	Online School Payment
O/SS	Online Administrative Student Information System/Special Services
OSSI	Office of School Support and Improvement
OT	Occupational therapy or therapist
OT/PT	Occupational therapy/ physical therapy

P

PAC	Parent Advisory Council
PACE	Provocative, Ambiguous, Complex, Emotional
PACS	Payroll Attendance Collection System
PADI	Program of Assessment, Diagnosis, and Instruction
PALKIT	Play and Learn Kit
PAN	Personnel Action Notice
PAR	Peer Assistance and Review
PARCC	Partnership for Assessment of Readiness for College and Careers
PBA	Performance-based Assessment (PARCC)
PBIS	Positive Behavioral Interventions and Supports
PBL	Project-based learning
PC	Progress Checks
PCC	Parent community coordinator

PCU	Principals' Curriculum Update
PDCC	Professional Development Coordinating Committee
PDEI	Professional Development and Educational Improvement (committee)
PDF	Portable document format
	Project description forms
PDIP	Process Design and Improvement Process
PDK	Phi Delta Kappa (honorary association in education)
PDO	Professional Development Online
PDP	Professional Development Plan
PDS	Professional Development School
PDSA	Plan Do Study Act
PDT	Professional Development and Training (committee)
PEAC	Program Evaluation Advisory Committee
PEAR	Program Efficiency, Abandonment, and Redirection
PEARLS	Parent Education and Responsive Life Skills Program
PELP	Public Education Leadership Program (Harvard)
PEO	Plant Equipment Operator
PEP	Preschool Education Program
PGC	Professional growth consultant
PGS	Professional Growth System
PIIE	Process Improvement and Innovation in Education
PILOT	Providing Inclusive Learning Opportunities for Threes
PIO	Public Information Office and Web Services
PIP	Performance Improvement Process
PISA	Programme for International Student Assessment
PISCES	People for Inclusive School and Community Education Services
PITC	Parent Information and Training Center (aka Partners for Success)

PLAR	Planned Life-cycle Asset Replacement
PLC	Professional learning community
PLCI	Professional Learning Communities Institute
PLM	Peak Load Management (MCPS Program)
PLTW	Project Lead The Way
PM	Performance Matters
PMD	Personal mobile device
PMHS	Public Mental Health Services
PMI	Process Management and Improvement
PML	Principals Memorandum Library
PMS	Program Mission Summary
PO	Purchase Order
POC	Point of Contact
POS	Program of Studies
POSE	Parents for Options in Special Education
PPAS	Pupil Personnel and Attendance Services
PPO	Preferred Provider Organization
PPRA	Protection of Pupil Rights Amendment
PPW	Pupil Personnel Worker
PQI	Program Quality Index
PRISM	Program Review Instrument for Systems Management
Project ALERT	Adolescent Learning Experience Resistance Training
Project BASIC	Businesses and Schools Investing in Children
Project IMPACT	Increasing the Mathematical Power of All Children and Teachers
Project SHARE	Students Help And Reach Elders
Project TNT	Toward No Tobacco Use
PROMAT	Professional experience Master of Arts in Teaching
PROSEMS	Professional Immersion Special Education Master of Science
PSAC	Pilot School Advisory Committee
PSAT	Preliminary Scholastic Assessment Test

PSAT/NMSQT PSAT/National Merit Scholarship Qualifying Test

PSM Peer Support Model

PSSAM Public School Superintendents Association of Maryland

PST Public Schools Television

PSTEB Professional Standards Teacher Education Board

PT Physical therapy or therapist

PTA Parent Teacher Association

PTSA Parent Teacher Student Association

PTE Professional technical educator

PV Photovoltaic system

PYP Primary Years Programme (Part of International Baccalaureate Organization Continuum of Programs)

Q

QIE Quality integrated education

QMC Quality Management Council

QR codes Quick Response Codes

QSP Quality school portfolio

QTIA *Quality Teacher Incentive Act of 1999*

QTIP Quality Teacher Incentive Program

QZAB Qualified Zone Academy Bond

R

R Reply

Respond

RA Respond Appropriately

RAISE Recognize Achievement with Incentives for Students' Efforts

RAP Response Abilities Pathway

RC Resource counselor

RCC Ready Common Core

RDA Recommended dietary allowance

REHS Regional Evening High School

REIA Residency Enrollment and International Admissions

RELL Reclassified English language learner

REM Real Estate Management

RFA/RFP Request for Application/Request for Proposal

RFQ Request for Quote

RHRC Rocking Horse Road Center

RICA Regional Institute for Children and Adolescents

RIGOR Reading Instructional Goals for Older Readers

RIT Rasch Unit (score)

RLA Reading/language arts

ROTC Reserve Officer Training Corps

RQA Required Quarterly Assessment

RRC Regulatory Review Committee

RSS Really Simple Syndication

RT Resource teacher

RTI Response to Intervention

RTSE Resource teacher in special education

RTTT Race to the Top

S

SADD Students Against Destructive Decisions

SAE School Allocation Execution

SAG Spending Affordability Guideline

SAIL Summer Adventures in Learning

SALT School Assessment Leadership Team

SAMM Statistics and Mathematical Modeling

SAN Student Achievement Needs

SAP Student Assistance Program

SAR School Allocation Report

SAS Supplementary Aids and Services

SASCA Screening and Assessment Services for Children and Adolescents

SBA School business administrator

SBHC	School-based health center
SBLC	School-based learning center
SBOE	State Board of Education
SBRR	Scientifically Based Reading Research
SCALE-UP	The Scaling up Curriculum for Achievement, Learning, and Equity project
SCAT	School Community Action Team
SCBP	School community-based program
SCE	State Compensatory Education
SCHN	School community health nurse
SCIS	Science Curriculum Improvement Study (program)
SCMS	Substitute Call Management System
SCSU	School Counseling Services Unit
SDA	Service delivery area
SDRT	Stanford Diagnostic Reading Test
SDST	Staff development substitute time
SDT	Staff development teacher
SEA	State Education Agency
SEAC	Special Education Advisory Committee
SEES	Statewide Educator Evaluation System
SEFEL	Social Emotional Foundations for Early Learning
SEIU	Service Employees International Union (Local 500)
SEL	Social Emotional Learning
SELP	Student Emergent Leaders Program
SEM	Standard Error of Measurement
SEMS	Substitute Employee Management System
SEP	Supervising and Evaluating Performance
SEPA	Students Engaged in Pathways to Achievement

SERT	School Energy and Recycling Team
	School Eco-response Team
SES	Supplemental Educational Services
	Success for Every Student
SET-IT	Special Education Teacher–Immersion Training
SFO	School Funds Online
SFSF	State Fiscal Stabilization Fund
SGA	Student Government Association
SGGR	Student Grades and Graduation Report
SHOP	Students Helping Other People
SHOUT	Students Helping Others Unite Today
SHS	School Health Services
SIIR	Supervisors Incident Investigation Report
SIMS	Student Information Management System
	Student-based Instructional Monitoring System
SIN	Salary Information Notice
SIOP	Sheltered Instruction Observation Protocol
SIP	School Improvement Plan
SIPPI	Student Instructional Program Planning and Implementation
SLA	Superintendent's Leadership Academy
SLC	Smaller Learning Communities
	Secondary Learning Center
SLD	Specific Learning Disability
SLI	Speech and Language Impaired
SLIFE	Students with Limited or Interrupted Formal Education
SLMP	School Library Media Programs
SLO	Student Learning Objective
SLP	Speech language pathologist
SLS	School Learning Systems
SLT	Sample Learning Tasks
	Senior Leadership Team

SLTI School Leadership Teams Institute

SMACS Science, Mathematics, and Computer Science (magnet program)

SMART Self-Management and Resistance Training

SMFO Spring Mill Field Office

SMI School Meal Initiative

SMOB Student Member of the Board

SNAP School Nutrition Accountability Program

SNEAKERS Self-esteem, Nurturance, Expectations, Assertiveness, Knowledge, Economics, Responsibility, and Success (program)

SOAR Student Outcome and Achievement Report

SOL Student Online Learning

SOMIRAC State of Maryland International Reading Association Council

SPC Standard Professional Certificate

SPED Special Education

SPF Strategic Planning Framework

SPI School Progress Index

SPO School Plant Operations

SPP Strategic Planning Process

State Performance Plan

SQL Standard Query Language

SR Selected Response

SRC State-rated Capacity

SRCL Striving Readers Comprehensive Literacy (grant)

SRI Systems Reform Initiative

SRO School resource officer

SRR Student Rights and Responsibilities

SRSI Self-regulated Strategy Instruction

SSA System of Shared Accountability

SSAC Safe School Action Committee

Site Selection Advisory Committee

SSAE Student Support and Academic Enrichment

SSE Summer Supplemental Employment

Surveys of School Environment

SSIF School Support and Improvement Framework

SSIG State School Improvement Grant

SSL Student Service Learning

SSLI Society of School Librarians International

SSPGS Supporting Services Professional Growth System

SSSIP Space Science Student Involvement Program

SST Special services tracking system

Studying Skillful Teaching

SSTC Supporting Services Training Corps

SSTD Supporting Services Training and Development

SSTP Skillful Studying Teaching for Paraeducators

STAR Student Transportation Action Request

STARS Students That Achieve Real Success

STC School test coordinator

STEAM Science, Technology, Engineering, Arts, and Math

STELP Science, Technology, Engineering Leadership Program

STEM Science, Technology, Engineering, and Mathematics

STEP Student to Educator Pathway

STEP Summer Title I Enrichment Program

STS School technology support

STSRC Support to Schools Request Center

Summer RISE Real Interesting Summer Experience

SY School year

SWIFE Students with Interrupted Formal Education

T

TARP	Technology and Research Partnership (program)
	Troubled Asset Relief Program
TASH	The Association for Severe Handicaps
TASS	Thinking and Academic Success Skills
TC	Teacher competency (courses)
TCCI	The College Counselor's Internet
TDA	Tax-Deferred Annuity
TDD/TTY	Telecommunications Device for the Deaf/Teletypewriter
TEAM	Technology Education Association of Maryland
TECHMOD	Technology Modernization
TELL	Teaching, Empowerment, Leading, and Learning
TELP	Technology Education Leadership Project
TESA	Teacher Expectations and Student Achievement
TESOL	Teachers of English for Speakers of Other Languages
TIC	Technology implementation specialist
TIMS	Trends in Mathematics and Science
TIMSS	Trends in Instructional Mathematics and Science Study
TIP	Targeted Improvement Program
TIRA	Teacher Induction, Retention, and Advancement
TMS	Translation Management System
TN/2	TerraNova, second edition
TOEFL	Test of English as a Foreign Language
TOWK	Test of Word Knowledge
TPE	Telework Partnership with Employees
TPGS	Teacher Professional Growth System
TPM	Transition planning meeting
TPT	Temporary part time
TRB	Truancy Review Board
TRI-M	Medical Careers, Sports Medicine, and Management
TSS	Technical Services and Support
TST	Transition support teacher
TWI	Two-Way Immersion

U

UCARE	Understanding, Computing, Applying, Reasoning, and Engaging
UDL	Universal Design for Learning
UOM	Unit of measure
UQ	Unifying Questions
URL	Uniform Resource Locator (web address)
URSC	Upcounty Regional Services Center
USD	Unicenter Service Desk
USDA	United States Department of Agriculture
USDE	United States Department of Education
USG	Universities at Shady Grove
USGBC	United States Green Building Council
USPS	United States Postal Service
UTC	Universal Time Coordinated

V

VAC	Visual Art Center
VB	Visiting bookkeeper
VIEW	Vocational Interest Exploration Workshop
VIPK16	Vertically Integrated Partnership K–16
VMS	Visitor Management System
VOC	Volatile organic compounds
VSC	Vision Services Center
	Voluntary State Curriculum
VSM	Valley stream mapping

W

WAN Wide area network

WE Workforce Excellence

WGPA Weighted Grade Point Average

WIDA World-Class Instructional Design and Assessment

WISC®-V Wechsler Intelligence Scale for Children® Fifth Edition

WOW Warehouse on Wheels

WPA Working Parents Assistance

WSS Work Sampling System

WWW World Wide Web

Y

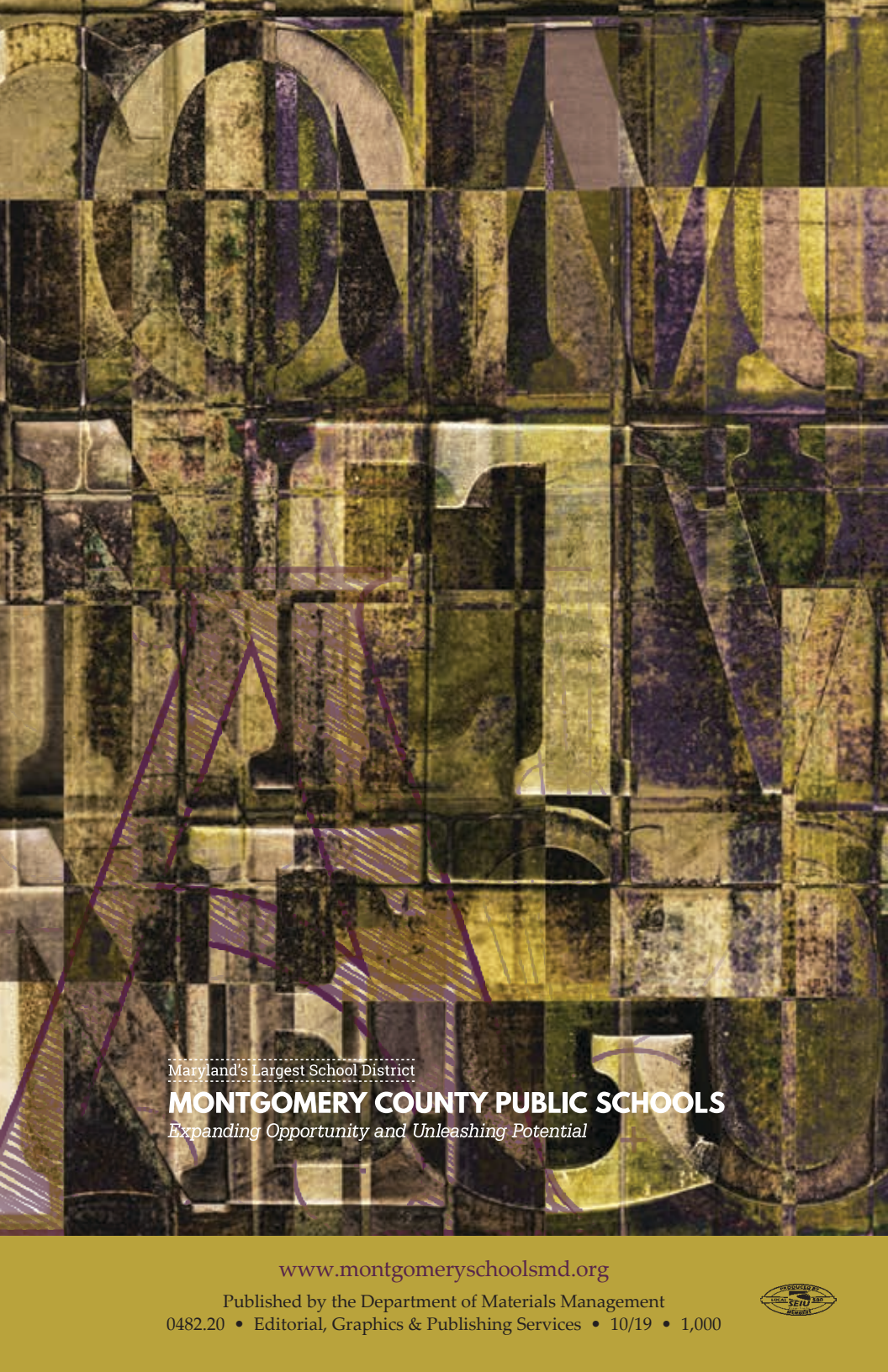**YRBS** Youth Risk Behavior Survey

YRE Year-round education

Notes

MCPS Acronyms and Initialisms **is produced by the Editorial Help Desk—** an ongoing service of the Editorial, Graphics & Publishing Services (EGPS) unit of the Department of Materials Management. We help MCPS school-based and central services office staff by responding to their queries related to correct grammar and style usage and by editing special projects. We also work with students in summer programs, provide special grammar workshops for staff, and host an editorial summit periodically. We publish the *MCPS Correspondence Manual* and the *MCPS Editorial Stylebook*.

The Editorial Help Desk has created an authoritative website as a dynamic reference tool—interactive and user-friendly—that addresses grammar and style usage questions of particular interest to the MCPS community.

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